

Discovery Room Staff Member

Museum at Prairiefire

Overland Park, KS



The Museum at Prairiefire is currently seeking dynamic, positive, talented and genuinely outgoing individuals to join our team as a Discovery Room Staff Member. This is a unique opportunity to be a part of an exciting venue that educates and inspires generations of visitors.

The Discovery Room is an interactive room for children and adult caregivers. This is a highly visible, part-time and entry level position that entails constant interaction and facilitation with visitors of all ages and backgrounds. Staff members help facilitate and supervise interactives, objects, artifacts and even animals in this hands-on room. Come ready to inspire children and adults alike to learn about natural history and science subjects from a unique perspective!

Qualifications include:

- A passion for teaching and learning along with children and adults
- A minimum of a Bachelors in Science, History, or a related-field
- At least 1 year professional experience working with large groups of children
- Excellent customer service and communication skills
- An outgoing, energetic, and positive attitude with a willingness to learn
- Ability to teach and communicate successfully with all age groups (toddlers through senior citizens)
- Ability to take professional direction
- Must be willing to work part time hours, available to work weekends or weekdays, some night hours, and have a flexible schedule
- A professional demeanor; be able to handle any issues that may arise courteously
- Experience working with a wide variety of animals is a plus

Discovery Room responsibilities include:

- Greeting visitors as they enter the Discovery Room.
- Staffing the Discovery Room on a day-to-day basis. Help facilitate, supervise, and assist with the interactives, artifacts, objects and animals.
- Making sure the Discovery Room animals are cared for on a daily basis
- Helping keep the Discovery Room in working order in terms of organization and maintenance.
- Assisting in addressing visitor complaints by either resolving them or calling in a supervisor if/as required
- Completing Daily reports, attendance reports, and tracking interactive issues
- Managing emergency situations, should they arise.
- Assisting Discovery Room Manager with duties or projects on an as-needed basis

This is a part-time position. Work schedule is flexible and involves some weekend days and holidays.

Please send resume and cover letter to: laura@museumatpf.org.